



**新世界發展有限公司**

New World Development Company Limited

(Stock Code: 17.HK)

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# **Health and Safety Policy**

**New World Development Company Limited**

## **1. Introduction**

Guided by the New World Sustainability Vision 2030 (SV 2030), pillar Wellness, New World Development Company Limited (the “Company”) and its subsidiaries (collectively the “Group”) are committed to fostering a healthy and safe built environment and workplace for stakeholders.

The Group regards workplace wellness, health and safety (H&S) as the key determinants of employee satisfaction, productivity and, ultimately, organisational performance. We place a great emphasis on minimising H&S related risks, as far as practicable.

## **2. Scope of Application**

This policy applies to the all Group's stakeholders including employees, contractors, tenants and visitors on its premises. All Business Units (BUs) are encouraged to make reference to the principles of this Policy, where applicable, BU(s) would establish its/their own policy/policies. Those with higher exposure to H&S risks should make reference to applicable industrial standards or guidelines to suit their specific contexts and needs.

## **3. Commitment**

Under this Policy, we are committed to:

- Complying with all applicable laws and regulations;
- Meeting industry-specific standards or referencing relevant best practices;
- Providing employees and contractors with guidelines or training and development specific to their job requirements;
- Taking a proactive and transparent approach to reporting and investigating incidents;
- Maintaining a safe environment on our premises for tenants and visitors;
- Assessing the H&S performance of property managers, construction contractors and suppliers regularly;
- Engaging employees, tenants and contractors through information sharing and programmes to improve their health and well-being; and soliciting feedback for continuous improvements;
- Adopting local or international H&S guidelines for goods and services purchased during procurement;
- Providing adequate resources to implement this Policy;
- Enforcing the implementation of this Policy with regular reviews and internal

- audits;
- Striving for zero fatality or at least maintaining the SV2030 target of lost-time injury rate (LTIR) at or below 3.0 per 100 employees; and
- Monitoring and reporting H&S performance.

#### **4. Monitoring and Reporting of H&S Performance**

Departments responsible for health and safety matters should oversee employee H&S by setting workplace wellness standards, monitoring performance, providing training and support, etc.

H&S risk factors are incorporated in our Group Risk Management Policy and the “Risk Management & Internal Control Assessment Checklist” for evaluation by the Company's departments and BUs every six months. Risk findings are reported to the Company's Audit Committee and the Sustainability Committee<sup>1</sup> in a timely manner.

H&S metrics are captured in the internal Environmental, Social and Governance data management system and our performance is audited on a regular basis. Corrective actions will be duly implemented to improve our performance. Key metrics and impacts will be disclosed in the Company's annual reports or sustainability website and reported to the Sustainability Committee.

#### **5. Review of Policy**

Necessary changes to the Policy due to legislative changes and the emergence of best practices will be proposed to the Group Sustainability Steering Committee<sup>2</sup> for review, in any event, at least once every three years, and Sustainability Committee for endorsement.

#### **6. Enquiries**

Please email [sustainability@nwd.com.hk](mailto:sustainability@nwd.com.hk) for enquiries on this Policy.

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<sup>1</sup> Sustainability Committee: Chaired by Executive Vice-chairman and Chief Executive Officer of the Company, the Sustainability Committee comprises two independent non-executive directors and one executive director and directly oversees and advises on the Company's sustainability strategy, work plans and performance targets to advance ESG leadership.

<sup>2</sup> Group Sustainability Steering Committee: reporting to the Sustainability Committee and comprising senior executives from Group functions and major business units, the Steering Committee drives practical implementation of sustainability initiatives and manages their performance to support the Sustainability Committee.